



11th November 2021

2022 PARENT PAYMENT ARRANGEMENTS

Dear parent/guardian,

Mount Clear Primary School is looking forward to another great year of teaching and learning and would like to advise you of Mount Clear Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer a wider range of subjects and special curriculum experiences, enhanced learning spaces with Split Systems installed in most classrooms and new floor coverings along with the refurbishment of the art room.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Cameron Landry
PRINCIPAL

Scott Mason
SCHOOL COUNCIL PRESIDENT

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Foundation classroom consumables, materials & equipment <ul style="list-style-type: none"> • <i>Art – paint, crayons, canvas, glitter, coloured paper, art materials (\$20)</i> • <i>LOTE – Reference material (\$20)</i> • <i>Mathematics & English – Reference material (\$10)</i> 	\$ 50.00
2022 Booklist	\$ 60.00
Foundation Online Subscriptions <ul style="list-style-type: none"> • <i>Mathletics & Reading Eggs</i> 	\$ 10.00
Foundation ICT Devices – Provision of devices from the classroom sets	\$ 10.00
Foundation Printing and photocopying of worksheets and learning materials.	\$ 10.00
Foundation school events <ul style="list-style-type: none"> • Foundation – Year 2 Swimming Program • Foundation Breakfast • Foundation Excursions & Incursions 	\$ 30.00 \$ 7.00 \$ 60.00
Foundation Total:	<u>\$237.00</u>
Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Year 1 classroom consumables, materials & equipment <ul style="list-style-type: none"> • <i>Art – paint, crayons, canvas, glitter, coloured paper, art materials (\$20)</i> • <i>LOTE – Reference material (\$20)</i> • <i>Mathematics & English – Reference material (\$10)</i> 	\$ 50.00
2022 Booklist	\$ 90.00
Year 1 Online Subscriptions <ul style="list-style-type: none"> • <i>Mathletics & Reading Eggs</i> 	\$ 10.00
Year 1 ICT Devices – Provision of devices from the classroom sets	\$ 10.00
Year 1 Printing and photocopying of worksheets and learning materials.	\$ 10.00
Year 1 school events <ul style="list-style-type: none"> • Foundation – Year 2 Swimming Program • Year 1 Picnic Tea • Year 1 Excursions & Incursions 	\$ 30.00 \$ 10.00 \$ 60.00
Year 1 Total	<u>\$270.00</u>

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Year 2 classroom consumables, materials & equipment <ul style="list-style-type: none"> • <i>Art – paint, crayons, canvas, glitter, coloured paper, art materials (\$20)</i> • <i>LOTE – Reference material (\$20)</i> • <i>Mathematics & English – Reference material (\$10)</i> 	\$ 50.00
2022 Booklist	\$ 85.00
Year 2 Online Subscriptions <ul style="list-style-type: none"> • <i>Mathletics & Reading Eggs</i> 	\$ 10.00
Year 2 ICT Devices – Provision of devices from the classroom sets	\$ 10.00
Year 2 Printing and photocopying of worksheets and learning materials.	\$ 10.00
Year 2 school events <ul style="list-style-type: none"> • Foundation – Year 2 Swimming Program • Year 2 Sleepover • Year 2 Excursions & Incursions 	\$ 30.00 \$ 20.00 \$ 60.00
Total Year 2	<u>\$ 275.00</u>

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Year 3 classroom consumables, materials & equipment <ul style="list-style-type: none"> • <i>Art – paint, crayons, canvas, glitter, coloured paper, art materials (\$20)</i> • <i>LOTE – Reference material (\$20)</i> • <i>Mathematics & English – Reference material (\$10)</i> 	\$ 50.00
2022 Booklist	\$ 65.00
Year 3 Online Subscriptions <ul style="list-style-type: none"> • <i>Mathletics & Reading Eggs</i> 	\$ 10.00
Year 3 ICT Devices – Provision of devices from the classroom sets	\$ 20.00
Year 3 Printing and photocopying of worksheets and learning materials.	\$ 10.00
Year 3 school events <ul style="list-style-type: none"> • Year 3 – 6 Swimming Program • Year 3/4 Camp (approximate cost) • Year 3/4 Excursions & Incursions 	\$ 30.00 \$ 270.00 \$ 60.00
Total Year 3	<u>\$ 515.00</u>

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Year 4 classroom consumables, materials & equipment <ul style="list-style-type: none"> • <i>Art – paint, crayons, canvas, glitter, coloured paper, art materials (\$20)</i> • <i>LOTE – Reference material (\$20)</i> • <i>Mathematics & English – Reference material (\$10)</i> 	\$ 50.00
2022 Booklist	\$ 65.00
Year 4 Online Subscriptions <ul style="list-style-type: none"> • <i>Mathletics & Reading Eggs</i> 	\$ 10.00
Year 4 ICT Devices – Provision of devices from the classroom sets	\$ 20.00
Year 4 Printing and photocopying of worksheets and learning materials.	\$ 10.00
Year 4 school events <ul style="list-style-type: none"> • Year 3 – 6 Swimming • Year 3/4 Camp (Approximate cost) • Year 4 Excursions & Incursions 	\$ 30.00 \$ 270.00 \$ 60.00
Total Year 4	<u>\$515.00</u>

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Year 5 classroom consumables, materials & equipment <ul style="list-style-type: none"> • <i>Art – paint, crayons, canvas, glitter, coloured paper, art materials (\$20)</i> • <i>LOTE – Reference material (\$20)</i> • <i>Mathematics & English – Reference material (\$10)</i> 	\$ 50.00
2022 Booklist	\$ 65.00
Year 5 Online Subscriptions <ul style="list-style-type: none"> • <i>Mathletics & Reading Eggs</i> 	\$ 10.00
Year 5 ICT Devices – Provision of devices from the classroom sets	\$ 20.00
Year 5 Printing and photocopying of worksheets and learning materials.	\$ 10.00
Year 5 school events <ul style="list-style-type: none"> • Year 3 – 6 Swimming • Year 5/6 Camp (Approximate Cost) • Year 5 Excursions & Incursions 	\$ 30.00 \$ 300.00 \$ 60.00
Total Year 5	<u>\$ 545.00</u>

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Year 6 classroom consumables, materials & equipment <ul style="list-style-type: none"> • <i>Art – paint, crayons, canvas, glitter, coloured paper, art materials (\$20)</i> • <i>LOTE – Reference material (\$20)</i> • <i>Mathematics & English – Reference material (\$10)</i> 	\$ 50.00
2022 Booklist	\$ 65.00
Year 6 Online Subscriptions <ul style="list-style-type: none"> • <i>Mathletics & Reading Eggs</i> 	\$ 10.00
Year 6 ICT Devices – Provision of devices from the classroom sets	\$ 20.00
Year 6 Printing and photocopying of worksheets and learning materials.	\$ 10.00
Year 6 school events <ul style="list-style-type: none"> • Year 3 – 6 Swimming • Year 5/6 Camp (Approximate Cost) • Year 6 Excursions & Incursions 	\$ 30.00 \$ 300.00 \$ 60.00
Total Year 6	<u>\$545.00</u>

Financial Support for Families

Mount Clear Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- **CENTREPAY**

Centrepay is a free bill paying service.

Use Centrepay to arrange regular deductions from your Centrelink payment.

You can start, change or stop using Centrepay whenever you like.

You can use it for your regular bills and other ongoing expenses, such as rent, electricity, education and phone.

Please see Nicole at the office if you would like to set up Centrepay payments.

- **CAMPS, SPORTS AND EXCURSIONS FUND** (information below)

Voluntary Contribution towards Buildings and Grounds

Families are welcome to make a voluntary contribution towards the maintenance of our buildings and grounds. E.G, \$50 per family.

FINANCIAL ASSISTANCE

INFORMATION FOR PARENTS

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports and Excursions Fund helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. It is part of making Victoria the Education State and the Government's commitment to breaking the link between a student's background and their outcomes.

CAMPS, SPORTS & EXCURSIONS

FUND (CSEF)

School camps provide children with inspiring experiences in the great outdoors. Excursions encourage a deeper understanding of how the world works while sports teach teamwork, discipline and leadership. All are a part of a healthy curriculum.

CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. The allowance is paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

The annual CSEF amount per student is:

- \$125 for primary school students
- \$225 for secondary school students

HOW TO APPLY

New applicants should contact the school office to obtain a CSEF application form or download from the website below.

If you applied for CSEF at your child's school last year, you do not need to complete an application form this year unless there has been a change in your family circumstances.

You only need to complete an application form if any of the following changes have occurred:

- **new student enrolments;** your child has started or changed schools this year.
- **changed family circumstances;** such as a change of custody, change of name, concession card number, or new siblings commencing this year.

MORE INFORMATION

For more information about CSEF visit:

<https://www.education.vic.gov.au/about/programs/Pages/csef.aspx>

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Nicole Broughton

Ph: 03 (5330 1844) | Email: mount.clear.ps@education.vic.gov.au

Payment methods

EFT facilities at school, BPAY, Cash and Cheque.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.